

Memo



Date: February 22, 2010
File: 6240-20
To: City Manager
From: Andrew Gibbs, Park & Public Space Projects Manager
Subject: Council Policy 242 -
Request for Exemption to Allow Community Award Plaques in Stuart Park

Recommendation:

THAT Council grant an exemption to Council Policy 242 (Commemorative Recognitions in City Parks) so that plaques acknowledging recipients of the City's annual Civic Awards can be displayed in Stuart Park.

Background:

There is an existing policy, Council Policy 242 (copy attached), that sets conditions on the types of commemorative plaques permitted in city parks and the reasons for allowing them. The recommendation to make an exemption for the community award plaques in Stuart Park is being made in order to comply with Council Policy 242.

The design for Stuart Park provides opportunity for plaques to be installed in the park that recognize the recipients of the community's civic awards. The intent is to annually recognize, in a prominent and appropriate manner, those values that the community holds dear and those people whom the community acknowledges as exemplifying those values.

Recipients of the annual civic awards will be commemorated with their name and the name of the award etched onto a plaque located in Stuart Park. The award plaques will be located in the civic square area of Stuart Park, directly across the street from the front doors of City Hall. The individual plaques are stainless steel, approximately 200mm x 400mm in size. They will be mounted onto one side of an uplighted panel that is part of a custom-designed bench. These plaques will rotate annually with each new group of award recipients, and the previous year's recipients will get to keep their plaque when the plaques for the following year's awards are installed.

Internal Circulation:

Jim Gabriel, Director, Recreation and Cultural Services
Ian Wilson, Manager, Parks Services
Martin Johansen, Manager, Building Services

Existing Policy:

See Council Policy 242

Financial/Budgetary Considerations:

There will be an annual cost (\$1000 est'd) to remove the previous year's plaques and replace them with new ones acknowledging the recipients of awards for the current year.

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Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/statutory Procedural Requirements:

Personnel Implications:

Technical Requirements:

External Agency/Public Comments:

Communications Considerations:

Alternate Recommendation:

Submitted by:



Andrew Gibbs, CSLA
Park & Public Space Projects Manager

Approved for inclusion:



c: Jim Gabriel, Director, Recreation and Cultural Services
Ian Wilson, Manager, Parks Services
Martin Johansen, Manager, Building Services

encl. Council Policy 242 - Commemorative Recognitions in City Parks



CITY OF KELOWNA

POLICY: 242
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COUNCIL POLICY MANUAL

APPROVAL DATE: 1995/01/16
RESOLUTION #: R529/05/05/30
REPLACING #: R39/95/01/16
DATE OF LAST REVIEW: November 2008

SUBJECT: COMMEMORATIVE RECOGNITIONS (i.e. PLAQUES) IN CITY PARKS

That commemorative plaques be allowed in City parks in accordance with the following policies:

1. Commemorative plaques in parks will be allowed only for the following reasons:
 - to acknowledged a major donation to the park or its facilities;
 - to recognize a location of special historical significance;
 - to recognize a contribution to the City of historical significance and of particular importance to the community at large (e.g. war memorial).
2. Commemorative plaques will not be installed to recognize individuals (except as noted above, to recognize particular social/ethnic/religious causes or groups, or to recognize community events (except as noted above).
3. The wording and location of all plaques is to be approved by the Parks Manager.
4. This policy applies not only to plaques but to other commemorative recognitions as well, such as trees, gardens, structures or anything else being used to commemorate an event, person, group or cause.

REASON FOR POLICY: To establish criteria for considering requests to install plaques in parks within the community.

LEGISLATIVE AUTHORITY: Council Resolution.

PROCEDURE FOR IMPLEMENTATION: Requests are processed through the Recreation, Parks and Cultural Services Department.